

**GLAD SOMMER**



# Guide – registration for summer holiday activities

*Please note that when registering, you must use:*

- *Your Nem-ID*
- *Your child's CPR number*
- *Your payment card*

## **If you have more children**

If you need to register more children, you must first complete the entire registration for child 1 and then register the next child for child 2's activity.

Go to Gladsaxe Municipality's website – [www.gladsaxe.dk](http://www.gladsaxe.dk) Click on the banner for summer holiday activities – "Registration for summer holiday activity".

Between 16:00 and 18:00 on the day of registration, it is possible to queue up to reserve a place.

You will be placed on a "waiting page".

At 18:00 (6 pm) the system will let you know when you can expect to complete your registration.

*Do not close your browser while waiting – otherwise you will lose your position in the queue. It is IMPORTANT that you are by your computer when it is your time, otherwise you will lose your place after 20 minutes of inactivity.*



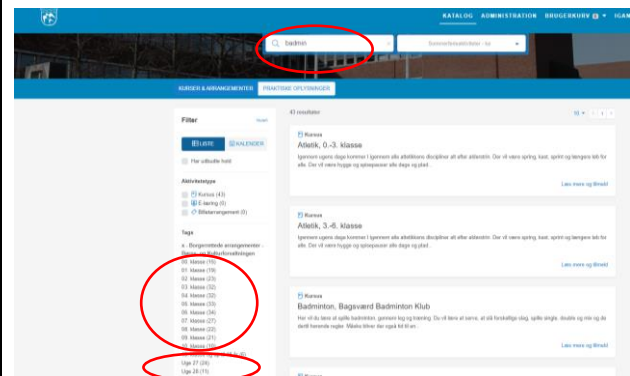
# GLAD SOMMER



You then choose the summer holiday activity you want to register your child for – e.g. badminton.

You can easily find the summer holiday activity in several ways:

- Either type the word for the activity in the search field (the one with the magnifying glass)
- Or search for the school year group your child is in
- Or search for the week in which your child wishes to participate

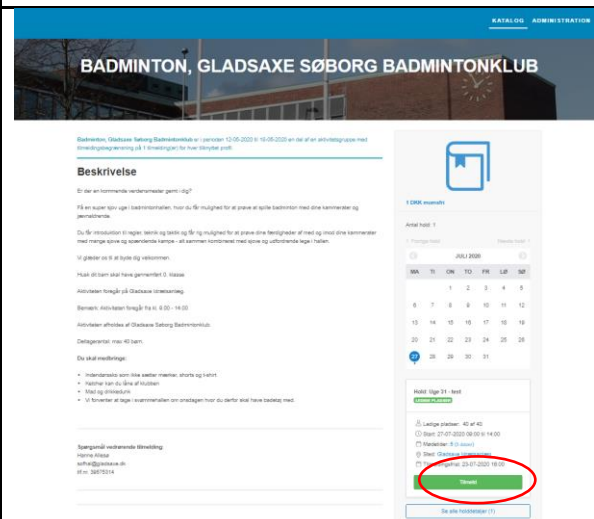


When you have found the activity in the overview, press **Read more and register**.

Then choose the activity your child wants to participate in and press **Sign up**.

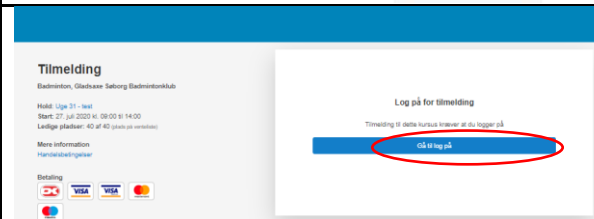


*Note that there may be several groups and then they are fully subscribed, they will be marked in red*

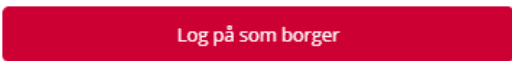


You will now be prompted to log into the system.

Press **Go to log in**



Click on the red banner - **Log on as a citizen**.



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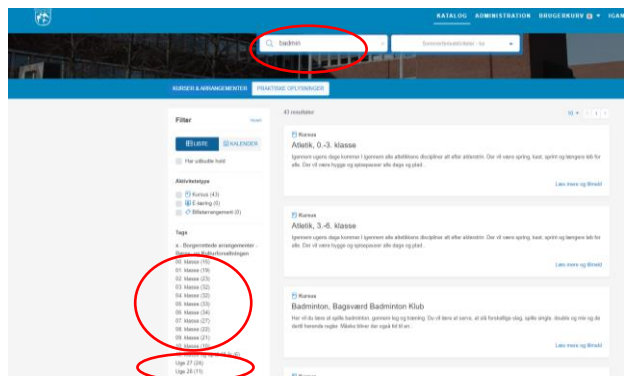
- Either type the word for the activity in the search field (the one with the magnifying glass)
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When you have found the activity in the overview, press **Read more and register**.

To access the system, you will need to use your Nem-ID.

Use your own CPR number.

Login to Nem-ID as you normally do.



Gladsaxe Kommune

Log ind med nøglekort

NEM ID ? | X

Gladsaxe Kommunes  
Loginportal

Bruger-id  Husk mig

Adgangskode  [Glemst kode?](#)

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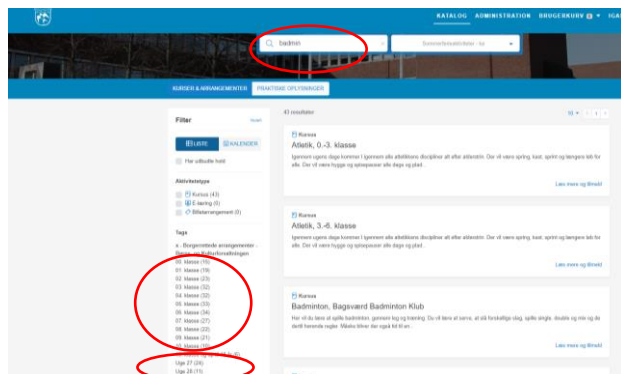
First you will need to register yourself:

- Name
- E-mail (for confirmation e-mail, etc.)

Confirm that you have read and accept our current personal data policy.

Now add your child by clicking **Add Linked Profile**

[Tilføj tilknyttet profil](#)



### Persondata

Hier skal du udfylde din egen information

Navn \*

E-mail: \*

Gentag e-mail \*

CPR \* ⓘ

Korrespondanceform

E-mail

Datapolitik

Jeg har læst og accepteret den aktuelle persondatapolitik \*

### Tilknyttet profil (Valgfri)

Her kan du oprette og tilføje tilknyttede profiler til din egen personlige profil. Tilknyttede profiler kan du tilmelde til udvalgte aktiviteter uden at de selv behøver at have en profil. Oversigt over tilmeldinger og kommunikation til de tilknyttede profilers aktiviteter vil foregå via din egen profil på Min side. Det er vigtigt at den sekundære profil du opretter har gennemført 0. Klasse, ellers kan de ikke deltage i sommerferieaktiviteterne.

[Tilføj tilknyttet profil](#)

**Opret**

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When you have found the activity in the overview, press **Read more and register**.

Now complete the information on your child

Once you have registered your child's name, initials and the child's CPR number - press **Add**

Tilføj

And then you must press **Create**

Opret

You and your child are now registered in the system and a confirmation e-mail will be sent to the e-mail address you have provided.

Press **Continue**

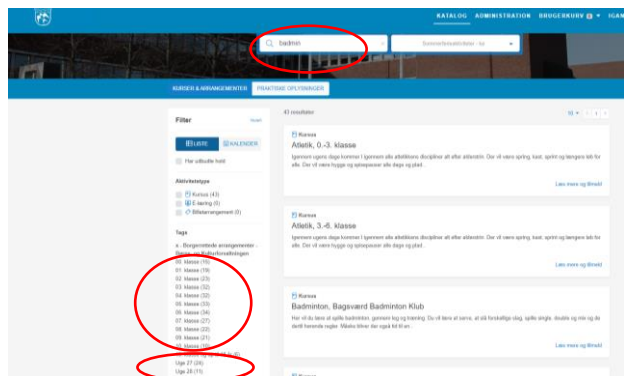
Fortsæt

Tick your child's name

Press **Next**

Næste →

*If you have more children, you can choose to create the remaining children now by pressing **Create new linked profile***



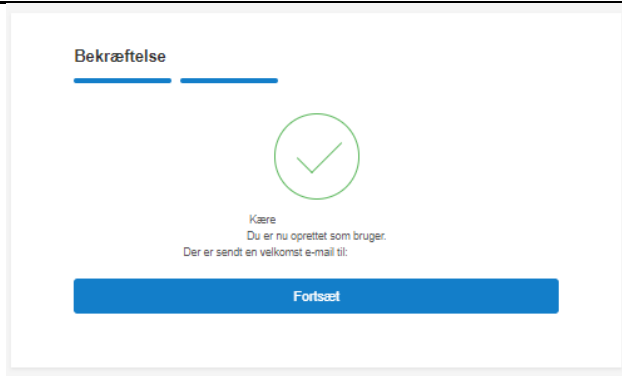
Tilføj tilknyttet profil

Navn \*

Initialer \*

CPR \* ⓘ

Annuller Tilføj



Tilmelding

Badminton, Gladsaxe Søborg Badmintonklub

Hold: Uge 31 - test  
Start: 27. juli 2020 kl. 09:00 til 14:00  
Ledige pladser: 40 af 40 (på de 30 venteliste)

Mere information  
Hændelsesingler

Betaling

Antal deltagere

Hvem ønsker du at tilmelde?

Jensen

Opret ny tilknyttet profil

← Tilbage

Næste →

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When you have found the activity in the overview, press **Read more and register**.

To ensure that the children's participation in summer holiday activities is as good as possible, we will need some extra information.

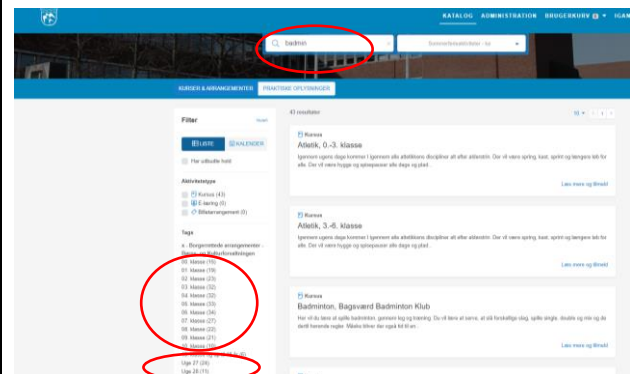
You will therefore be asked to state:

- Whether your child has special needs
- Which school your child is attending
- What year group your child belongs to

We would also ask permission to publish photographs of your child.

When you have completed the information, press **Next**

Næste →



## Deltageroplysninger

17:02 | Afbryd

### Stamoplysninger

Automatisk udfyld

Navn \*

Niklas Jensen

### Ekstraoplysninger

Bemærkning om allergi, ADHD eller andet, som foreningen bør vide

Gldsaxe Kommune må bruge billeder af mit barn til markedsføring af ferieaktiviteter (Ja/Nej) \*

--Vælg--

Skole \* ⓘ

Klasse/rin \* ⓘ

### Priser

Pris

Type

1,00 DKK

Til test

Prisen er momsfr.

← Tilbage

Næste →

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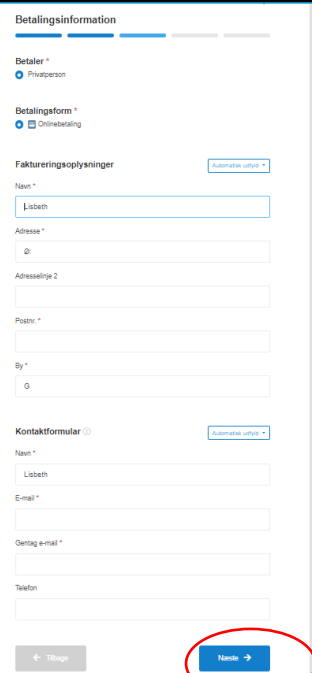
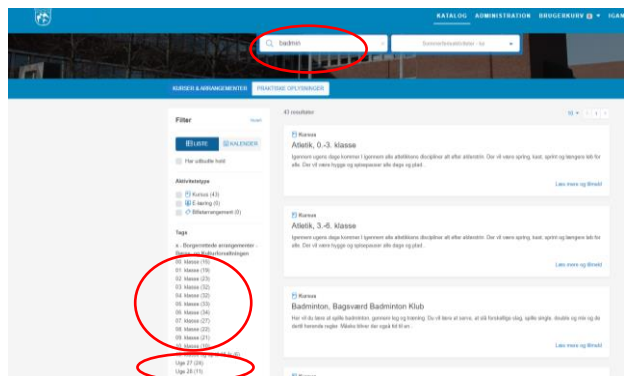
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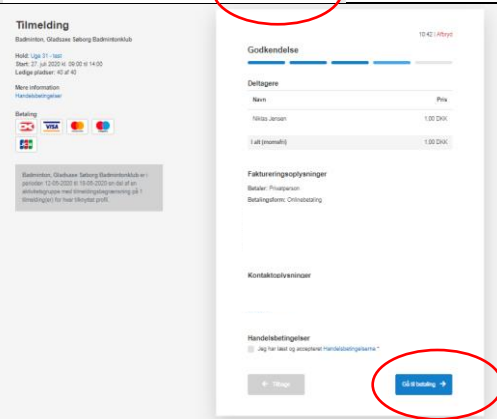
We now require some information from the adult making the payment.

Press **Next** when you have completed all information marked with a red star



You may now approve the registration. Remember to check that all information is correct and that you have registered your child for the right activity.

You must approve **our terms and conditions** to proceed to payment





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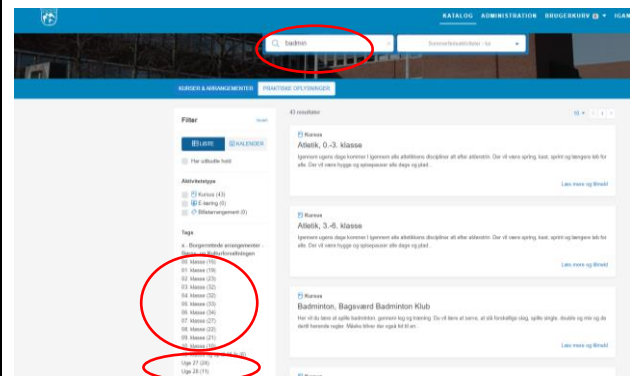


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When you have found the activity in the overview, press **Read more and register**.



Please enter your card details



Ordrenummer GXS054030524

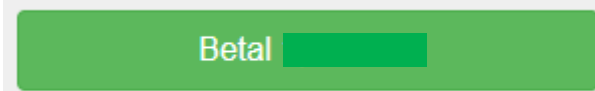
Kortnummer

Udløbsdato MM YY  CVV/CVD

Betal

When the system detects that your card details are correct, the **Pay** field turns green

Press **Pay**



to complete your child's registration



Ordrenummer GXS054030524

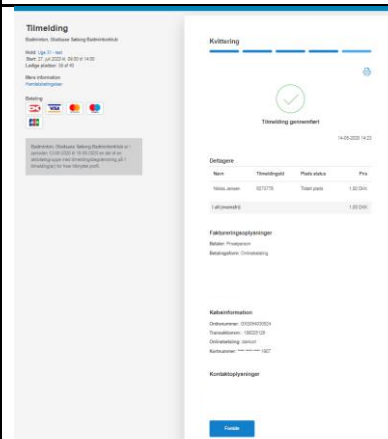
Kortnummer

Udløbsdato 10 23  CVV/CVD

Betal

When payment is complete, a receipt will appear on the screen.

The receipt will also be sent to the email address you provided when you filled in your details.





**GLAD SOMMER**



*If you have more children, you will retain your place in the queue, so it is now that you can register the next child for the activity that the child wants.*